Appendix 1a

2018/19 Growth Fund Payment Package

1FE (form of entry) expansions

Pupil led funding

25 X AWPU for each class commissioned by the LA to open in the first year at the new site:

Key Stage	AWPU per child	Annual award	7/12th (Sep-Mar)	5/12th (Apr-Aug)
1	£3,074	£76,850	£44,829	£32,021
2	£3,074	£76,850	£44,829	£32,021
3	£4,336	£108,400	£63,233	£45,167
4	£5,045	£126,125	£73,573	£52,552

Academies will receive the annual award whilst maintained schools will receive seven twelfths.

The payment period would be as follows:

- Lower school: 5 years
- Primary school: 7 years
- Middle school: 4 years
- Secondary school: 5 years
- Upper school: 3 years

Staffing (lead in costs)

£750 A class room set up cost will be awarded (per new class established) for the setting up of the classroom prior to the first academic year of operation.

Recruitment (per class established in first year of opening)

Lower/primary schools:

Item	Payment
Advert	£1,500
DBS/CRB checks (x4)	£176
Medical checks (x4)	£20
Total	**£1,696**

Middle/secondary/upper schools:

Item	Payment
Advert	£2,000
DBS/CRB checks (x4)	£176
Medical checks (x4)	£20
Total	**£2,196**

The recruitment costs above are to cover all appointments relating to the additional class (class teacher, TA/LSA, midday supervisor and cleaner). Should a school be unable to recruit to a post they can request that a second payment is made for the additional advert cost (evidence will be required).

The payment period would be as follows:

- Lower school: 5 years
- Primary school: 7 years
- Middle school: 4 years
- Secondary school: 5 years
- Upper school: 3 years

One off lead in costs (first year of programme only)

To cover two additional Governing Body meetings	£300
Head teacher/senior leadership time Cost of one day supply cover per week to release a member of the senior leadership time to protect standards at the school. (£150 per day x 33 weeks (three terms))	£5,000
Business manager/finance/project officer time (£20 per hour including on costs) 6 hours per day x 1 day per week x 22 weeks (two terms)	£2,640
Site agent time with contractors To cover 2 weeks at 37hours per week overtime	£1,000
Total	**£8,940**

Extending curriculum resources

Per commissioned class for the programme period.	£5,000

Exceptional Circumstances

Costs accrued by a school/academy which are unforeseen and not in the control of the school, for example, a result of a delay in the expansion build, will be considered by the Technical Sub Group for reimbursement (invoices will be required). This is subject to approval by the Schools Forum. Exceptional circumstances are considered case by case.

Expansions greater than one form of entry

If a school is to be expanded by more than one form of entry in an academic year then the following formula applies:

Category	One FE	Two FE	Three FE
Pupil led funding	A stated	2 x amount	3 x amount
Staffing – class set up	As stated	2 x amount	3 x amount
Recruitment – advert costs	As stated	No additional	No additional
Recruitment - DBS costs	As stated	2 x amount	3 x amount
Recruitment – Medical check costs	As stated	2 x amount	3 x amount
Governance	As stated	No additional	No additional
Business management costs	As stated	No additional	No additional
Extending curriculum resources	As stated	2 x amount	3 x amount